



Headteacher:
Mrs L.J. Lewis

Marshfield Primary School

Marshfield Road, Castleton, Cardiff, CF3 2UW

Tel: 01633 680303 ✨ E-mail: school@marshfieldprimary.co.uk
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22.1.2021

Dear Parents/ Carers,

Thank you once again for your support during this difficult time. We really appreciate everything that you are doing to support your children and the community at large.

As I am sure you are aware, all children at Marshfield are provided with a wealth of home learning opportunities. I hope you found the information we sent last week useful and that it clearly outlined the provision we provide during these unprecedented times. As well as providing distance learning, class teachers are also supporting key worker children and vulnerable children attending the hub. With that in mind, it may not always be possible for the class teacher to answer your requests immediately. They will contact you as soon as they are able to.

Throughout the pandemic, the wellbeing of everyone has been at the forefront of my mind. Home schooling children is a difficult task and as a parent myself I completely understand the challenges it poses. All of your efforts in supporting your children at home are greatly appreciated and please remember that if your child does not complete all of the activities that are sent home it doesn't matter. The important thing is that they do something each day to keep them in a routine. Remember to give your child regular breaks and where possible go for a walk with them as this can have a really positive impact.

Please refer to the additional important information that has been compiled by the South East Wales Education Achievement Service (EAS) consortium in consultation with Headteachers from across the region. The role of the EAS is to provide support and challenge schools in South East Wales to strive for excellence.

'Guidance to parents and carers to support learners to stay safe and stay learning.' This provides important explanatory notes and guidance about supporting your child both off and on-line.

Planning, Preparation and Assessment time for teachers (PPA)

All teachers in Wales have a statutory entitlement to planning and preparation time. Whilst establishing and supporting the blended learning model, teachers have taken this time in between TEAMS meetings, feedback sessions etc. Moving forward, all teachers will now take their PPA time on Wednesday afternoons, therefore, they will be unable to respond to requests and queries from parents or pupils. The activities planned for Wednesday afternoons will be of an independent nature and will not require feedback.



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Live streaming sessions via TEAMS

Please refer to the below timetable of scheduled TEAMS meetings for our pupils. Please note some of the changes to the times for Foundation Phase.

We would encourage older pupils to wear headphones during their TEAMS meetings if these are readily available.

Timetable for Teams Sessions with Class Teachers (from w/c 25th January)				
Foundation Phase	Year 3	Year 4	Year 5	Year 6
Fridays	Monday and Wednesday	Tuesday & Friday	Monday & Thursday	Monday & Thursday
Year 1 & 2 Group 1: 9.30am Group 2: 10am Group 3: 10.30am Nursery & Reception Group 1: 1pm Group 2: 1.30pm Group 3: 2pm Group 4: 2.30pm* (*nursery only)	3DW Group 1: 9.30am Group 2: 10am 3JAD/JH Group 1: 1pm Group 2: 1.30pm	Group 1: 11am Group 2: 11.30am	Group 1: 9.30am Group 2: 10am	Group 1: 10.30am Group 2: 11am

Posting on TEAMS (Years 4-6 only)

Please share the following table with your child, particularly if they are in Years 4-6, to remind them of how to appropriately use the general post area of the TEAMS class page.

Pupils CAN use the post area for:	The post area should NOT be used for:
<ul style="list-style-type: none"> ✓ Trouble shooting any technology problems / issue with TEAMS. ✓ Asking questions about their home learning. ✓ Working collaboratively with their peers on activities set by their class teacher. ✓ Sharing and celebrating their work. 	<ul style="list-style-type: none"> ➤ Discussion between peers during live session with their class teacher ➤ Exaggerated use of emojis ➤ Sharing personal information ➤ Promotion of any activities that have not been set by their class teacher.



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Well-being Telephone Calls

All families of children from nursery to Year 4 will have already received a well-being call from their class teacher. Children in Years 5 and 6 will receive their telephone call in the next few weeks.

Twitter

Over the next few weeks we are going to make a huge effort to post good news stories and celebrate achievements on our twitter page. The platform also provides families with an opportunity to find out what classmates and other friends have achieved. It would be fantastic to increase twitter followers!!

[Marshfield Primary School \(@MarshfieldPSN\) / Twitter](https://twitter.com/MarshfieldPSN)

Please be assured we are here to help with any worries or queries.

Thank you all, once again, for your continued support during this time.

Kind Regards,

Mrs L.J. Lewis and the Marshfield Team